## Application for Termination of Bank Account Agreement and Account Closure

from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(full/short name of the applicant)

You are kindly asked to terminate Bank Account Agreement No. \_\_\_\_\_\_\_\_\_\_\_ dated ‘\_\_\_’\_\_\_\_\_\_\_\_ (hereinafter referred to as the “Agreement”)

[ ]  completely

[ ]  with regard to account No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (specified if there are several accounts under one Agreement),

and to close account No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Upon termination of the Agreement and with the remuneration due to the Bank deducted in accordance with the provisions of the Agreement and Tariffs, you are kindly asked to transfer the cash balance to the account with the following details:

Beneficiary bank’s name, city, country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beneficiary's name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Settlement accnt No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ INN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Сorr.accnt No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BIK/SWIFT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Cheque book was not issued by the Bank

[ ]  Cheque book was returned to the Bank, with numbers of returned unused cheques from \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Cheque book may not be returned to the Bank due to its full use

[ ]  Effective transaction certificate is available (as per CBR Instruction No.138-I dated 03 August 2012)

[ ]  Contract (loan agreement) is available, registered in compliance with CBR Instruction No.181-I dated 16 August 2017[[1]](#footnote-2)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Position, Company’s name) (Signature) (Full name)

L.S.

Application filed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Full name of the authorized person)

On the basis of Power of Attorney dated ‘\_\_\_’ \_\_\_\_\_\_\_\_ 20\_\_\_ No. \_\_\_\_\_\_\_\_[[2]](#footnote-3)

Date: ‘\_\_\_’ \_\_\_\_\_\_\_\_ 20\_\_\_

Notes of Bank:

Date of receipt of the Application by the Bank: ‘\_\_\_\_\_\_’ \_\_\_\_\_\_\_\_ 20\_\_\_

The cheque book has been returned to the Bank / was not issued/ was used.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Full name, position and signature of the Bank’s authorized employee)

Bank’s instruction:

Account No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ shall be closed.

CEO/ other authorized official of the Bank

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Full name, position and signature of the Bank’s authorized employee)

Marked by Bank as executed:

The application was received by the Bank on ‘\_\_\_’ \_\_\_\_\_\_\_\_ 20\_\_\_

Account No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was closed on ‘\_\_\_’ \_\_\_\_\_\_\_\_ 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Full name, position and signature of the Bank’s authorized employee)

1. This box to be used from 01 March 2018 onwards, the line ‘Effective transaction certificate is available’ to be deleted [↑](#footnote-ref-2)
2. To be filled in personally, upon presentation by the authorized person of the Client [↑](#footnote-ref-3)